



DM-IDEX Table Session

Held during the PTDA 2026 Canadian Conference

Wednesday, June 3, 1:00 p.m. – 4:00 p.m.

Thursday, June 4, 10:15 a.m. – 12:15 p.m.

PTDA DM-IDEX Policies

Participation:

Companies:

- All PTDA distributor member companies (and qualified prospects) registered for the Canadian Conference will be provided with a DM-IDEX table.
- Manufacturer member prospects may walk the DM-IDEX hall.

Employees: Employees of PTDA manufacturer members, PTDA associate members or PTDA distributor members are welcome to attend but must register individually for the Canadian Conference.

Controlled Access: All Canadian Conference registrants may be admitted into the DM-IDEX session.

Participation Deadlines: Distributors registered for the Canadian Conference by April 27 will be provided with a DM-IDEX table. For registrations received after this date, tables will be assigned on an as-available basis and may or may not be included in pre-conference communications to manufacturers. Distributors may choose to opt out of DM-IDEX by notifying PTDA by May 8.

Table Staffing: All firms participating in DM-IDEX must have at least one executive at the national decision-making level at DM-IDEX. All DM-IDEX tables must be staffed during DM-IDEX hours. If no one from a company with a DM-IDEX table is registered for the event, the table reservation will be cancelled.

New for 2026: There will be one hour of open networking time on Wednesday from 1:00–2:00 p.m. for attendees to walk the floor and connect organically with senior decision-makers. All attendees are asked to honor open time by not pre-scheduling meetings during these hours. Distributors and manufacturers may self-schedule meetings during the remaining hours of DM-IDEX. PTDA will not oversee appointment scheduling.

Canadian Conference Registration: Member companies with a booth or table must register each attending delegate for Canadian Conference.

DM-IDEX Materials

- All literature, equipment and samples permitted must fit on the table provided.
- No signs, banners or other corporate promotional items may be posted outside of the booth or anywhere in the hotel.
- Only PTDA-provided badges, ribbons and lanyards can be worn throughout the Canadian Conference and at DM-IDEX.
- Only PTDA manufacturer members may display power transmission product samples. Table participants are responsible for handling shipment of their own samples/literature. Shipping information will be provided with your DM-IDEX confirmation.

Permitted

- Tablecloths
- Literature
- Laptop computer with sound turned off or disabled
- Other table-top multi-media with sound turned off or disabled
- Easel back sign/poster (must sit on the table and be no higher than 24" above the table)
- Literature holder (must sit on the table and be no higher than 24" above the table)
- Limited product samples (must fit on the 6' x 2' draped table and be no higher than 24" above)
- No more than two banner stands. Each banner stand may not be more than 4' wide or 8' foot high. Banner stands must be placed flat against the back drape in the booth.

Not Permitted

- Floor mounted exhibit displays
 - Hanging signs or banners; nothing may be affixed to the table
 - Product display stands
 - Free-standing literature racks
 - Easels
 - Live/running product demonstrations of any kind
 - Additional furniture of any kind
 - Giveaways
 - Costumes, guest appearances or other gimmicks
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DM-IDEX Set Up and Tear Down

Distributors

- DM-IDEX set up for distributors may begin June 3 from 12:00–1:00 p.m.; access to the hall is not available in advance.
 - Set up must be completed by 1:00 p.m., when PTDA staff will inspect all tables for compliance with the DM-IDEX rules. No additional materials may be brought into the DM-IDEX hall after 1:00 p.m.
 - All tables' materials must be dismantled and removed immediately at 12:15 p.m. on June 4.
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Cancellation Policy

All table cancellations must be received in writing.

Limits to Liability

- PTDA shall not be liable to participating DM-IDEX companies for damage or loss of property through fire, theft, accident or any other cause.
 - PTDA shall not be held liable to participating DM-IDEX companies, their employees or guests, for personal injury resulting in any way from the products displayed in the DM-IDEX event. Table participants agree to indemnify and hold harmless PTDA, its members, officers, directors, and employees from all such claims.
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Private Meetings

Hosting organized group business meetings or luncheons, hospitality suites, private events or other social events (either on-site or off-site) are not permitted during officially scheduled PTDA or PTDA Foundation functions. Please see attached Schedule of Events. DM-IDEX is not considered an optional time to be used for private meetings outside of the DM-IDEX table.

Questions? Contact Susan Zelner at (312) 300-4640 or szelner@ptda.org